



Safeguarding Code of Conduct for the Freedom Kids Team

Your personal responsibilities

- Respect everyone regardless of age, ability, gender, ethnicity, sexual orientation
- Put the safety of a child before personal or organisational goals or loyalty to friends and colleagues
- Form appropriate relationships based on mutual trust and respect
- Be committed to preventing the exploitation and abuse of children

Touch: Use touch appropriately. Only when necessary to the task, only when others are present, ask permission first when possible, keep it minimal and age appropriate.

Behaviour: Be friendly but avoid being over familiar. No physical games, sexually suggestive comments, inappropriate language, doing anything of a personal nature for a child.

Environment: Avoid being on your own or in a closed environment with a child. Instead have someone else present, leave doors open, have others in eyesight or earshot.

Toileting: **Team members are not expected to change nappies and should call the child's parent/carer to do so.** For pre-schoolers team members should offer assistance to children when needed but encourage them to wipe themselves with tissue. For children **aged over 5 ensure that they are accompanied to the toilet but don't follow them into the toilet cubical and do allow them to close the door.** Do not take children to the toilet unless you have full DBS clearance.

Position of trust: Your role, age or just the badge you wear, gives you and your colleagues a position of trust which should not be abused. You need to exemplify best practice and conduct at all times.

Disclosure: If a child discloses information to you about a possible abuse situation, either concerning another volunteer/member of staff, or anyone else (parent/guardian, friend) you must report their disclosure as soon as possible to the Safeguarding Designated Person, who may take action, including involving external agencies if necessary.

Find out the child's name and some facts about what happened by asking open (not leading) questions. Make factual notes and pass these on to the Safeguarding Designated Person. Do not promise confidentiality. Reassure the person you believe them and will find them help by sharing the information with the right person.